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Office Memorandum

UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 26 August 1958

FROM : Chief, Orientation Faculty, IS

SUBJECT: Weekly Activities Report #33, 20 - 26 August 1958

1. Intelligence Orientation

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a. [] has completed the tentative schedule for I.O. #24 which begins 8 September.

b. Because of the recent changes in the intelligence community structure (i.e., creation of the USIB) [] is reviewing all kit materials to bring them up to date. He is also reviewing the examination questions and making necessary changes to reflect the new USIB organization.

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2. Exhibits

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a. [] has been consulting with personnel in the new Photo Intelligence Center on revisions in the exhibit. The Center has recently been detached from ORR and become an independent unit under the DD/I, and therefore will require some changes in its presentation.

b. Revisions of the OSI and OBI exhibit materials are in progress and will be completed in time for the September exhibit.

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c. [] is working out a detailed standard operating procedure for the handling of both the Intelligence Products and the Support Exhibits, which should expedite the management of the exhibits after his transfer to the DD/P. On 8 September Mr.

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[] will assume the major responsibility for the exhibits.

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d. DD/I offices have been requested to submit names of USIB visitors to the next exhibit by 4 September. OCI plans to invite 40 - 50 guests from NSA to the exhibit on 18 September.

3. Staff Briefings

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a. On 22 August, [] DAD/OCR, briefed the Orientation Faculty on the current functions of that office. He outlined in detail [] Division and described new machine techniques which are being developed and used.

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25X1 b. On 26 August, [REDACTED] Chief, WE/ briefed the faculty on the functions and responsibilities of desk officers within an area division.

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25X1 c. [redacted] briefed the staff on his attendance at the American Civilization Seminar, USIA. He described materials on Citizenship Education used in the course, some of which may be suitable for use in the American Thesis phase of IO. (2nd v) *[Signature]*

4. Special Orientation Program

A three-day orientation program developed for *new comers*

25X1 [REDACTED] A&E Staff, was completed on 22 August. Both men made an excellent showing on a modified version of the IO test which was given to them as a final review.

On 26 August, [redacted] passed the waiver test for IO.

5. JOT Program

The staff met with [redacted] A&E Staff, 22 August to discuss testing and evaluating devices being developed for use in the orientation phase of the JOT program. Several usable instruments were developed, but all will require some revision before they can be put into practical use.

6. Classroom Improvements

The R&S Auditorium floor was waxed over the week-end and all defective lighting has been replaced.

7. Current Intelligence Briefing

Approximately 25 Agency personnel attended the Current Intelligence Briefing on 22 August.

8. Personnel Notes

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